	Application form for the Post of on Contract	
1.	Candidate Name (in block letters)	
2.	Father's/ Husband's Name (Please (✓) tick whichever is applicable)	
3.	Mother's Name	
4.	a. Date of Birth	DD MM YYYY
	b. Age on closing date	YY MM DD
5.	(a) Gender	Male Female Other
	(b) Marital Status	Married Unmarried Other
6.	Nationality	
7.	<b>Category</b> (Enclose self-attested copy of certificate in support)	UR OBC SC FT PH
8.	Present Post held/Name of the office	
9.	Date of Appointment in the Present Post	

# 10. Present Pay

## **11. Communication Details**

House No.	Village/Sector				
City	District				
State	Pin Code				
Mobile No.		•			
Email Address	Aadhar Number				

#### 12. Educational Qualifications (enclose self-attested copies of Marks-Sheet and Certificates etc.)

S. No.	Examination(s) Passed	Board/ University	Year of Passing	Div. & %age of Marks	Subject
1.					
2.					
3.					
4.					
5.					

#### 13. Work Experience

S. No.	Name of organization with address	Post held & Pay Scale	From	То	Experience			Nature of Duties (attach experience certificate)	Whether regular/ ad-hoc/ full time/ part time
					No. of Years	Months	Total		
1.									
2.									
3.									

### 14. Languages Known

#### **Declaration:**

- i. I hereby declare that I fulfil the eligibility conditions as per the advertisement and that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility conditions according to the requirement mentioned in the advertisement, my candidature/ appointment is liable to be cancelled /terminated.
- ii. I have enclosed the required self-attested copies of the certificate.

Place \_\_\_\_\_

(Signature of Candidate)

Date \_\_\_\_\_

Name\_\_\_\_\_

## **GENERAL TERMS & CONDITIONS**

- 1. The remunerations will be as per the rules of the ICSSR.
- 2. Appointment is purely on contract basis for a fixed tenure.
- 3. The prescribed qualifications are the minimum and mere possession and fulfilment of the essential and desirable qualifications for a post does not entitle the candidate to be called for interview/ test.
- 4. One recent passport size photograph should be pasted on the top right-hand corner of the application. Application without photograph will be treated as incomplete application.
- 5. The candidates short-listed for interview/ test will be informed by e-mail.
- 6. Original certificates should be produced only at the time of interview/test. However, photocopies of testimonials may also be attached with the application in support of educational qualifications and experience etc.
- 7. Applications received after expiry of the prescribed period and/or found to be incomplete in any manner or not submitted in prescribed proforma will not be entertained.
- 8. The decision of the Project Director in respect of selections shall be final and no correspondence in this regard will be entertained. Canvassing in any type from any source will disqualify the candidature of the applicant.

ADMINISTRATIVE OFFICER (ICSSR)